

Joe Lombardo

Governor



Richard Whitley,
MS

Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES



NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH



Cody L. Phinney,
MPH

Administrator

Ihsan Azzam,
Ph.D., M.D.

*Chief Medical
Officer*

THE ADVISORY COUNCIL ON THE STATE PROGRAM FOR WELLNESS AND THE PREVENTION OF CHRONIC DISEASE (CWCD)

July 25, 2024, 1:00 PM

(Draft) Meeting Minutes

Location: Microsoft Teams meeting

Type of meeting: Regular meeting

Attendance:

Members present:

- Dr. Ihsan Azzam
- Andrew Snyder
- Dr. Krista Schonrock
- Laura Valley
- Dr. Steven Shane
- Cari Herington
- Maria Azzarelli

Members absent:

- Dr. Georgia Dounis
- Kagen Griffin
- Dr. Amber Donnelly
- Senator Dina Neal
- Assemblyman Dr. David Orentlicher

Staff:

- Sarah Rogers (Interim Chair)
- Michelle Harden
- Rory Fuller (Support Staff)

Bureau of Child, Family and Community Wellness

4150 Technology Way, Suite 210 • Carson City, NV 89706 • (775) 684-4200 • Fax (775) 687-7570 • dphh.nv.gov

ALL IN GOOD HEALTH.

Guests:

Call to Order:

Time the meeting was called to order: 1:04 PM

Name of the presiding officer: Sarah Rogers, Interim Chair

Public Comment:

First Public Comment Period:

No public comments were made during the first period.

Agenda Items:

Note: Agenda Items may be taken out of order, combined for consideration, or removed from the agenda at the chairperson's discretion.

- 3. Discussion and possible action to elect new CWCD chair.**
- 5. Request for information for vacant council seats and possible recommendation to the Administrator for appointment, per NRS 439.518- (items 3 & 5 combined per interim chair).**

- No nominations received for CWCD chair (item 3).
- No applications have been received for vacant positions listed in agenda item 5.
- Sarah Rogers will discuss with the Advisory Committee of the Office of Minority Health, in August, to gain interest in the minority representation seat, and possibly chair.
- Re submit RFI to everyone and change the dates of submission to allow more time for a letter of interest to be submitted.

Motion by Maria Azzarelli for staff to send solicitation email to members and discuss at the Office of Minority Health meeting to solicit for the minority health seat, chair, and other open positions.

Second by Dr. Krista Shonrock, motion carried unanimously.

- 4. Approval of April 25, 2024, meeting minutes.**

Motion to approve minutes by Dr. Shonrock.

Second by Cari Herington, motion carried unanimously.

- 6. National Kidney Foundation Presentation.**

Presented by Nina Sherpa-Pine, and Amy Hewitt – National Kidney Foundation

Attached in meeting packet.

No motion required, informational item.

7. Discussion and possible action to approve kidney disease resources and location of resources.

- Per April 2024 Kidney Disease Advisory Committee meeting, chronic kidney disease information and resources have been compiled in collaboration with the National Kidney Foundation. Attached in meeting packet.
- Discussed posting the information and resources on the Department of Public and Behavioral Health (DPBH) CWCD website.

Motion by Maria Azzarelli to approve information and resources from the Kidney Disease Advisory committee and submit for approval to be posted on the DPBH CWCD website.

Second by Cari Herington, motion carried unanimously.

8. Nevada Public Health Foundation presentation on Wellness at Work website updates, and possible action to approve recommendations.

Representatives from Nevada Public Health Foundation were unable to attend this meeting, per their request, interim chair approved the agenda item be moved to October's meeting agenda.

No action required.

9. Chronic Disease Prevention and Health Promotion program partner reports.

Program Partners presented reports, attached in meeting packet.

- Maria Azzarelli – Southern Nevada Health District (SNHD)
- Kelli Seals – Northern Nevada Public Health (NNPH)

The following programs representatives were unavailable, and reports were submitted in writing and are attached in the meeting packet.

- Carson City Health and Human Services Report
- Nevada Institute for Children's Research and Policy – Interim chair was asked by this program to mention the release of program's National Breastfeeding Month Toolkit that can be found at <https://nic.unlv.edu>

No motion required, informational item.

10. Chronic Disease Prevention and Health Promotion Section Update.

Presented by Michelle Harden – CDPHP Quality Improvement Manager.

CDPHP official section update, attached in meeting packet, includes:

- Various funding sources supporting the various chronic disease prevention initiatives across the entire section.
- Identifies all state and federal grants within CDPHP.
- Provides detailed program achievements, significant developments, ongoing challenges, and future of CDPHP.

Public Comment:

Second Public Comment Period:

No public comments were made during the second period.

Adjournment:

Motion to adjourn by Maria Azzarelli, seconded by Dr. Krista Shonrock

Motion carried unanimously.

The meeting was adjourned at 2:19 PM.

Next Meeting:

Regular Meeting:

Date: October 24, 2024

Time: 1:00 PM

Location: Remote only (virtual meeting)

Attachments:

Meeting agenda and packet (posted online and at physical locations in accordance with Open Meeting Law).

*Minutes prepared by **Rory Fuller** using the following reference:

Robert, H. (2020). *Robert's rules of order: Newly revised (12th ed.)*. Da Capo Press.

Nevada Revised Statutes. *Open Meeting Law (NRS 241)*.